February 2021 Minutes
Thursday, February 25, 2021   3:30 PM

West Irondequoit Teaching Learning Center
Policy Board Meeting
February 25, 2021

The meeting was called to order by L. Westerman at 3:32 pm

Minutes:  Karen Finter

In attendance: Janelle Armstrong, Christine Baker Marriage, Kristina Bajardi, Jim Czadzecz, Karen Finter, Dan Fullerton, Craig Jones, Jillian Leader, Heather Lynch, Chrissy Miga, Margaret Milne, Lisa Poinan, Melissa Pollet-Swidorski, Virginia Tate, Darby Thompson, Betsy Walther, Laura Westerman

Absent: Dr. Margaret Steckley, Janine Sciarabba, Dr. Katrina Arndt, Zach Bartlett, Amanda Tabor, Julie Warth,

Laura led the Policy Board in a Warm Welcome.

EQ: How can the WITLC Policy Board maintain a culture of continuous growth aligned to district initiatives and the needs of ALL faculty and staff?

Laura shared the February Agenda and the December Minutes.

Old Business: (Quorum is 12 members)
-Motion to approve December 2020 minutes made by  Dan Fullerton
Second by  Elizabeth (Betsy) Walther

All in favor:  _16_
Opposed: ___
Abstentions: ___

Motion carried

New Business:
Reviewed the Budget allocations and proposals for additional programming, based on the NYS Budget restoration (no 20% holdback)

Discussed potential for additional Mindfulness workshop/presentation. Resource shared: https://www.mindful.org/what-is-mindfulness/

First course was extremely well received. 75% extremely satisfied (25% satisfied – only because they were ready to go deeper). Consultant provided 2 options for the Policy Board to consider. The Policy Board reviewed the options and provided input on a Microsoft Form.
TLC Needs Assessment Review
- Traditionally sent annually to faculty and staff to gain interest in programming
- 3:55pm Small Break Out rooms – Notetakers recording information
- PB gave input, and will look to send out survey (Needs Assessment) later in the Spring
- Jim Czadzek and the Tech team will help support survey creation.

Good of the Order: Next meeting will be in April. We will be able to plan and prioritize for the next school year!

Meeting dismissed at 4:31pm